



United Nations Development Programme
Country: United Arab Emirates
Project Document



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Resilient nations.

Project Title: Producing the 1st Booklet on Advocating Gender Mainstreaming in the United Arab Emirates

UNDAF Outcome(s): Not applicable

Expected CP Outcome(s): OUTCOME 1: Enabled environment for inclusive and equitable growth

Expected Output(s): *1st Booklet on Advocating Gender Mainstreaming in the United Arab Emirates produced.*

Executing Entity: United Nations Development Programme

Implementing Agencies: General Women's Union

Brief Description

The objective of this project is the formulation and production of the first UAE booklets serving as a manual/ reference guide for federal and national institutions, private sector and civil society organizations on how to integrate the gender perspective. Under the guidance and supervision of UNDP regional gender advisor, a senior consultant would be contracted to draft the booklet aiming at representing a key reference to authorities from different sectors by providing a better understanding of how to advocate Gender mainstreaming in the UAE.

Programme Period:	<u>2 months</u>
Key Result Area (Strategic Plan)	_____
Atlas Award ID:	_____
Start date:	1 November 2015
End Date	1 January 2016
PAC Meeting Date	_____
Management Arrangements	<u>NIM</u>

Total resources required	31,500 USD
Total allocated resources:	_____
• Regular	<u>x</u>
• Other:	_____
○ Donor	<u>x</u>
○ Donor	<u>x</u>
○ Donor	<u>x</u>
○ General Women's Union	31,500
Unfunded budget:	<u>x</u>
In-kind Contributions	<u>x</u>

Agreed by (Executing Entity): Noura Alsuwaidi

Director of General Women's Union

Agreed by (UNDP): Frode Mauring

UN Resident Coordinator a.i.

UNDP Resident Representative a.i.

I. SITUATION ANALYSIS

While it is clearly essential for securing human rights and social justice for women and men, gender mainstreaming also progressively recognized that including gender perspectives in different areas of development ensures the effective achievement of other social and economic goals. Mainstreaming can disclose a need for changes in goals, strategies and actions to ensure that both women and men can impact, participate in and benefit from development processes. Nonetheless, gender mainstreaming may lead to changes in organizations, structures, procedures, cultures and budgets to create organizational environments which will contribute to the promotion of gender equality.

II. STRATEGY

Over the past decade the understanding of, and commitment to, gender mainstreaming has enlarged considerably within the United Arab Emirates. In this regard, the UAE Gender Mainstreaming Initiative was launched in March 2006 under the directives of Sheikha Fatima bint Mubarak, Mother of the Nation and Chairperson of the UAE General Women's Union (GWU).

This Initiative comes as part of the UAE's impressive moves towards enhancing good governance and gender empowerment and is implemented through the UAE's umbrella women's organisation, the GWU, in cooperation with the United Nations Development Programme (UNDP) in the UAE.

Nevertheless, few constraints remain, to be addressed including inadequate understanding of the linkages between gender perspectives and different sectors and competence development programmes in the different federal and national authorities.

To that end, and following the success of the former collaboration between the esteemed organizations, the GWU seeks to issue knowledge products (booklets) serving as a manual/reference guide for federal and national institutions, private sector and civil society organizations on how to integrate the gender perspective. Under the guidance and supervision of UNDP regional gender advisor, a senior consultant would be contracted to produce the booklet which should reflect the following:

1. A historical overview and analysis of gender equality in UAE in 43 years;
2. A timeline on major elements/events/decisions/laws that have advanced women's equal position to men in the UAE;
3. Conceptual framework for a gender perspective;
4. Gender mainstreaming in policies;
5. Gender mainstreaming in the strategic planning;
6. Gender-responsive budgeting;
7. Vision 2021 and women's empowerment;

III. RESULTS AND RESOURCES FRAMEWORK

<p>Intended Outcome as stated in the Country Programme Results and Resource Framework: <i>OUTCOME 1: Enabled environment for inclusive and equitable growth</i> <i>Related Strategic Plan focus areas: Poverty reduction and MDG achievement</i></p>				
<p>Outcome indicators as stated in the Country Programme Results and Resources Framework, including baseline and targets: Indicator: Non-Existent Baseline: Target: Advocating gender mainstreaming in federal and national authorities as well as private sector</p>				
<p>Applicable Key Result Area (from 2014-2017 Strategic Plan): Strengthening accountable and responsive governing institutions</p>				
<p>Partnership Strategy: A partnership formed between UNDP and the General Women's Union</p>				
<p>Project title and ID (ATLAS Award ID): Producing the 1st Booklet on Advocating Gender Mainstreaming in the United Arab Emirates</p>				
INTENDED OUTPUTS	OUTPUT TARGETS FOR (YEARS)	INDICATIVE ACTIVITIES	RESPONSIBLE PARTIES	INPUTS
<p>Output 1: Recruitment of a Senior Consultant to produce Substantive frame for the booklet set and research methodologies agreed upon; Baseline: No existent booklet design or theme Indicators: A theme selected and methodology of data collection agreed on</p>	<p>Selection of a Senior Consultant with relevant experience in producing knowledge products and research expertise</p>	<p>Activity(1): Recruitment of a Senior Consultant</p>	<p>UNDP</p>	<p>Contract of project Consultant 25,000 USD</p>
<p>Output 2: Project taskforce and work plan established for the drafting of the booklet, including consultations during the process; Baseline: Insufficient data available Indicators: Data analysed and reported</p>	<p>A concept note with the Substantive frame for the booklet set and research methodologies agreed upon; Translated booklets</p>	<p>Activity(1): Conduct initial assessment and data collection. Activity(2): Produce and translate the booklets</p>	<p>UNDP</p>	<p>5,000 USD</p>

<p>Output 3: Launch of the booklet</p> <p>Baseline: Booklets and guidance manuals not launched</p> <p>Indicators: Booklets launched</p>	<p>Launching the First Booklet on Advocating Gender Mainstreaming in the United Arab Emirates</p>	<p>Activity(1): Booklets Launch</p> <p>Activity(2): Organizing the Launching event</p> <p>Activity(3): Monitoring public debate and media coverage after launch.</p>	<p>GWU</p>	<p>0 USD</p>
<p>Total Budget</p>				<p>USD 30,000</p>
<p>5 % Facilities and Administration</p>				<p>USD 1,500</p>
<p>Total Budget + 5% Facilities and Administration</p>				<p>USD 31,500</p>

IV. WORK PLAN

Expected Outputs and planned activities	Timeline (8 weeks)								
Output 1: Recruitment of a Senior Consultant to produce Substantive frame for the booklet set and research methodologies agreed upon;									
Output 2: Project taskforce and work plan established for the drafting of the booklet, including consultations during the process;									
Output 3: Launch of the booklet									

V. MANAGEMENT ARRANGEMENTS

The project will be implemented under the NIM/NEX modality, whereas UNDP will be the Executing Entity of this project and General Women's Union will be the Implementing Agency.

UNDP will be accountable for the implementation of all project activities and coordination among different stakeholders to ensure adherence to and application of acceptable financial management systems, monitoring and evaluation. For this purpose, General Women's Union shall assign a focal point to be the project manager. He/ she will work with UNDP to coordinate activities related to the project and ensure integration of project activities into relevant planning and budgeting processes at appropriate administrative levels.

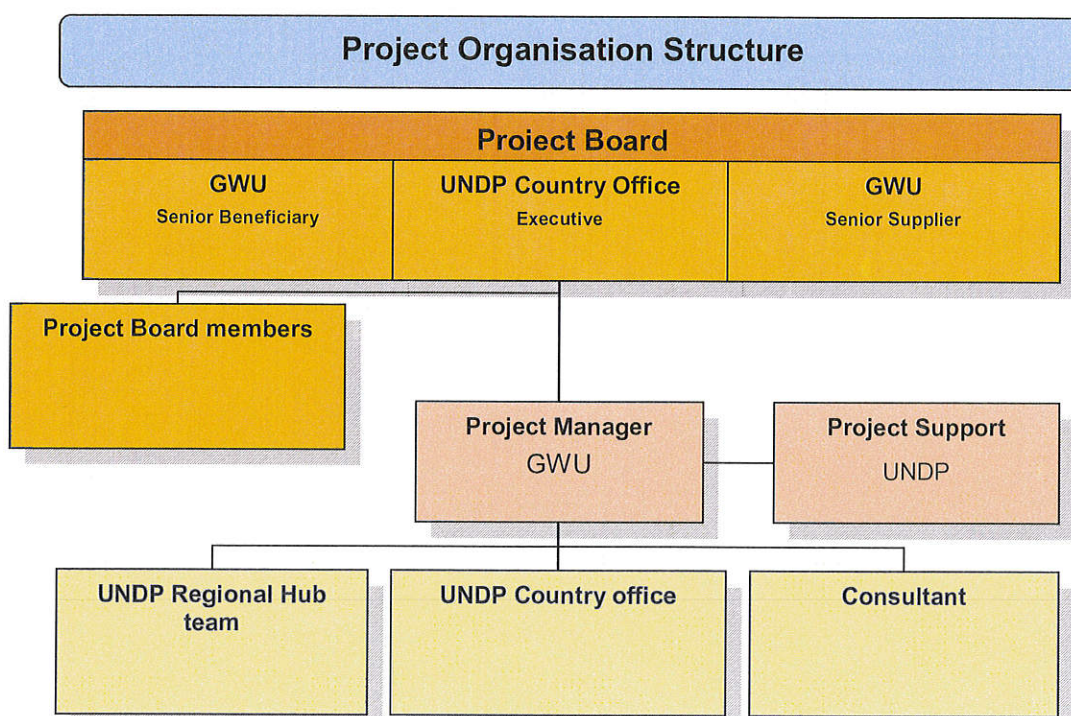
Under the guidance of UNDP Regional Gender Advisor, UNDP Country office will be accountable for the selection, recruitment and supervision of the Senior Consultant throughout the project under its rules and regulations and in coordination with the GWU Project Manager.

Both parties, GWU and UNDP, have specific roles in the successful implementation of the project. The GWU will be responsible for the provision of financial support and the overall implementation, supervision and management of project activities. UNDP will coordinate and ensure the implementation of the project, provide technical support and coordinate with UNDP Regional Hub for advocacy and technical assistance.

A Project Board (PB) will be established to monitor the project's progress towards results. The PB will consist of senior representatives of UNDP and GWU and will function as an oversight body to ensure that activities are on track and results are achieved in accordance with the project work plan. The PB must: i) approve action work plans and any variations that alter the project outputs or overall budget figure including approval of resources (financial and human) needed; ii) facilitate the work of the Consultant; iii) agree on any necessary steps needed for better project implementation;

Audit:

The project shall be subject to audit in accordance with UNDP procedures, rules and regulations.



VI. MONITORING FRAMEWORK AND EVALUATION

In accordance with the programming policies and procedures outlined in the UNDP User Guide, the project will be monitored through the following:

- On a quarterly basis, a quality assessment shall record progress towards the completion of key results, based on quality criteria and methods captured in the Quality Management table below.
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- An Issue Log shall be activated in Atlas and updated by the Programme Officer to facilitate tracking and resolution of potential problems or requests for change.
- Based on the initial risk analysis submitted (see annex 1), a risk log shall be activated in Atlas and regularly updated by reviewing the external environment that may affect the project implementation.
- Based on the above information recorded in Atlas, a Project Progress Reports (PPR) shall be submitted by the Project Manager to the Project Board through Project Assurance, using the standard report format available in the Executive Snapshot.
- a project Lesson-learned log shall be activated and regularly updated to ensure on-going learning and adaptation within the organization, and to facilitate the preparation of the Lessons-learned Report at the end of the project
- a Monitoring Schedule Plan shall be activated in Atlas and updated to track key management actions/events
- Final Assessment at the end of the project will be driven by the Project Board and may involve other stakeholders as required. It shall focus on the extent to which progress is being made towards outputs, and that these remain aligned to appropriate outcomes.
- The project will be subject to auditing at least once in its lifetime, in accordance with National Implementation Modality (NIM) regulations.

VII. LEGAL CONTEXT

If the country has signed the [Standard Basic Assistance Agreement \(SBAA\)](#), the following standard text must be quoted:

This project document shall be the instrument referred to such in Article I of the Standard Basic Assistance Agreement between the Government of the United Arab Emirates and the United Nations Development Programme (UNDP), signed by parties on January 19, 1977. The host country implementing agent shall, for the purpose of the Standard Basic Agreement, refer to the Government Cooperating Agent described in the Agreement.

VIII. ANNEX 1: RISK LOG

Risks are dynamic in their nature. Risks might exist prior to initiation phase of the project, existing risks may subside during the implementation phase or new risks may emerge during the implementation phase. Therefore, strategies will be formulated to address those risks as they appear. Some risks that are anticipated at the project initiation phase are as following:

#	Description	Date Identified	Type	Impact & Probability (I) (P)	Counter measures / Management response	Owner	Submitted, updated by	Last Update	Status
1	Project might face difficulty in finding a wide range of consultants with different backgrounds and high qualifications	November 2015	Programmatic		UNDP will work on hiring international consultants recommended by UNDP Regional Hub to ensure the existence of high qualification and diversity in knowledge.	UNDP		November 2015	
2	Inadequate access/ or lack of reliable information, data and statistics	December 2015	Programmatic		Further Dialogue with decision makers to share data and rely on foreign data in cases where it does not exist locally	UNDP		November 2015	